

16 October 1978

NOTE FOR: RMS Offices

FROM:

SUBJECT: Budget Review Issue Paper Production

1. It is my plan to return your draft issue papers with comments in fairly short order. When you incorporate my recommendations, I would like you also to take into account the editorial suggestions made by CLLO. To facilitate CLLO's review, it would be most useful for to get your drafts as early as I do.

2. As I said in the staff meeting Friday, I want to provide the DCI with a rundown on Budget Issues and a sense of our general approach to the NFIP review sometime this week. It is essential that by late Tuesday I at least have the benefit of reviewing outlines of the policy prospectuses and first cuts of the issue papers that I do not already have. I understand the budget scrubs are still in progress, and I do not mind waiting until next week to have some of the blanks filled in.

3. We should plan to have all the papers reviewed, edited and coordinated, as appropriate, by 1 November.



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